



# National Archives and Records Administration

8601 Adelphi Road  
College Park, Maryland 20740-6001

## Frequently Asked Questions (FAQ)

### Record Group 515

#### **Series: Index to the Sites and Related Documentation in the Historic American Buildings Survey**

#### What information is in these records?

This series contains information on each specific historic site or structure including: name; street address, city, county, and state; the names of individuals associated with the site or structure; dates when the site or structure was completed, altered, relocated, demolished, or abandoned; the uses for the site or structure; information relevant to historic preservation of the site or structure; the number of drawings, photographs, color transparencies, photogrammetric images, and pages of descriptive reports related to the site or structure in the collection.

#### Why were these records created?

The agency created this database to inventory the historic sites and structures in the materials and to facilitate retrieval of information related to specific sites or structures.

#### I know the name of the building. How can I search this series?

The primary data file in this series is the Historic American Buildings Survey/Historic American Engineering Record (HABS/HAER) Database Files, September 1997 (Part 1). To get the Control number, place the name into the name field in Part 1 of the file. Query Part 2 of the file by placing that number into the Control Number field to retrieve the appropriate results.

#### How can I get access to the materials identified in this index?

Ordering instructions for these drawings are provided at <http://www.cr.nps.gov/habshaer/coll/repros.htm>. The copy instructions ask for a "CALL NUMBER for the documentation wanted. Processed materials have a number in the CALL NUMBER field that begins with either HABS or HAER and a state abbreviation (ex. HABS,ILL,16-CHIG,33-)." These catalog numbers can apparently be obtained or verified at the following site: <http://lcweb2.loc.gov/ammem/hhquery.html>.

November 4, 2005