

APPENDIX "J"
(Part 1)

NEW CODES FOR COST-OF-LIVING FIELDS*

The following fields have been expanded to better reflect actual cost-of-living clauses.

COLFRMLA CA COL. 26-27
05 = 1 cent for each 0.35 point-rise
06 = 1 cent for each 0.45 point-rise
07 = 1 cent for each 0.5 point-rise
08 = 1 cent for each 0.5 percent-rise
10 = 1% / 1% rise
11 = same as AT&T
12 = extra

COLIDXCD 27 = Miami, FL
BA COL. 77-88 28 = Anchorage, Alaska
 29 = Denver, CO
 30 = U.S./Canada

- 1) CODE 1982 settlements using these codes in addition to the existing codes.
- 2) During the second quarter, corrections should be made to contracts still in effect to reflect these additional codes. Do not make any changes to the latest negotiation number.

* Not sure of the date for these changes, but assume it was during 1982.

APPENDIX "J"
(Part 2)

NEW FIELDS AND ADDITIONAL CODES FOR EXISTING
FIELDS FOR SITUATIONS WITH COLA--8/23/83

OVERVIEW

The CWD computer system has been modified to allow for the collection of COLA related information that could not be captured by the main CWD system.

The following fields, which are coded at the time of settlement, have been expanded to provide additional information on the characteristics of the COLA clauses:

BA-75/76	Escalator Overall Control
BA-77/78	Index Code
CA-25	CPI Base Year
CA-26/27	CPI Formula

The codes for D-58 (COLA Overall) and D-59/62 (COLA Amount) have been modified so that the result of every COLA review (including those resulting in no wage change) will be coded.

The following new fields have been added:

D-70/72	CPI Change
D-73	CPI Edit
D-74	Sign of CPI change

These new fields will be coded in every COLA review (including those resulting in no wage change). The COLA information on any one line of the D-trailer (D-58/74) will relate to a specific COLA review.

See the attachments for detailed coding instructions. New codes are indicated by asterisks. Coding instructions for the following COLA related fields remain unchanged:

BA-79/80	COLA Type
CA-12/17	First Review Date
CA-18/23	Last Review Date
CA-24	Minimum/Maximum
D-63/69	COLA Review Date

NOTE: Notify your team leader of corrections or changes to previously coded COLA fields.

NOTE TO THOSE ENTERING DATA: Use subscripts in entering every D COLA trailer.

REPLACEMENT FOR:

Card - BA
Columns - 75/76
Data Element - Escalator Overall Control
Field Name - COLOVERL

NOTE: An asterisk precedes new codes.

Code 01 = Clause established, code all subfields
Code 02 = Clause continued unchanged (including incorporation of float or change in base), code all subfields.
Code 03 = Clause continued, but formula unknown. See supervisor or team leader before coding.
Code 04 = Clause discontinued, no coding of subfields.

NOTE: If "cost-of-living reopener" indicates that the contract will be reopened if there is "sufficient" rise in the CPI give priority to code 99 over the other codes. Also, if preceding contract has a COLA reopener, and new agreement contains a true COLA clause code "01" in new settlement.

Code 06 = COLA reopener introduced, no coding of subfields.
Code 07 = COLA reopener continued unchanged, no coding of subfields.
Code 08 = COLA reopener continued, but changed. No coding of subfields.
Code 09 = COLA reopener discontinued. No coding of subfields.
Code 11 = COLA clause reestablished. Code all subfields.
Code 12 = COLA reopener clause reestablished. No coding of subfields.
Code 13 = Clause continued but operation suspended during entire term of contract. Code 98 in COLTYPE, other COLA fields are not coded.
*Code 20 = A change in the COLA clause from the prior agreement with no effect or an indeterminate effect on the wage adjustment generated (i.e., re-basing of index, change in the number of reviews).

Example A: Both new and previous COLA formula are based on a percent change in the CPI, and the previous formula used a 1967 based CPI while the new formula uses the 1977 base.

Example B: The previous contract provided quarterly reviews each year of the 3 year contract; each adjustment was based on the CPI change for the preceding quarter. The new contract eliminates the first 4 reviews and provides that the first adjustment will be based on the CPI change for the preceding 15 months.

*Code 21 = A change in the COLA clause from the prior agreement increasing the wage adjustment generated. (i.e., re-basing of index, change in the number of reviews, a more generous formula).

Example A: The "cap" or maximum COLA adjustment is eliminated

Example B: Previous formula provided for a 1 cent increase for each 0.4 percent change in the CPI. The new formula provides for a 1 cent increase for every 0.3 percent change.

*Code 22 = A change in the COLA clause from the prior agreement decreasing the wage adjustment generated. (i.e., re-basing of index, change in the number of reviews, a less generous formula.)

Example A: The previous contract provided quarterly reviews each year of the 3 year contract. The new contract eliminates the reviews of the first year and provides that the first adjustment will be based on the CPI change for the preceding quarter.

Example B: Both the new and the previous COLA formula are based on a point change in the CPI. The previous formula used the 1967 CPI base and the new formula uses the 1977 base.

Code 99 = Existence or nonexistence of clause unknown.
No coding of subfields.

REPLACEMENT FOR:

Card - BA
Columns - 77/78
Data Element - Index Code
Field name - COLIDXCD

NOTE: Codes 1/26 apply to the CPI-W by geographic area.

CODE 01 - U.S. city average - CPI-W
CODE 02 - Atlanta, Georgia - CPI-W
CODE 03 - Baltimore, Maryland - CPI-W
CODE 04 - Boston, Massachusetts - CPI-W
CODE 05 - Buffalo - CPI-W
CODE 06 - Chicago, Illinois/Northwestern Indiana - CPI-W
CODE 07 - Cincinnati, Illinois/Kentucky - CPI-W
CODE 08 - Cleveland, Ohio - CPI-W
CODE 09 - Dallas, Texas - CPI-W
CODE 10 - Detroit, Michigan - CPI-W
CODE 11 - Honolulu, Hawaii - CPI-W
CODE 12 - Houston, Texas - CPI-W

CODE 13 - Kansas City, Missouri - CPI-W
CODE 14 - Los Angeles/Long Beach, California - CPI-W
CODE 15 - Milwaukee, Wisconsin - CPI-W
CODE 16 - Minneapolis/St. Paul, Minnesota - CPI-W
CODE 17 - New York, New York/Northwestern, New Jersey - CPI-W
CODE 18 - Philadelphia, Pennsylvania/New Jersey - CPI-W
CODE 19 - Pittsburgh, Pennsylvania/New Jersey - CPI-W
CODE 20 - Portland, Oregon/Washington - CPI-W
CODE 21 - St. Louis, Missouri/Illinois - CPI-W
CODE 22 - San Diego, California - CPI-W
CODE 23 - San Francisco/Oakland, California - CPI-W
CODE 24 - Scranton, Pennsylvania - CPI-W
CODE 25 - Seattle, Washington - CPI-W
CODE 26 - Washington, D.C. - CPI-W

NOTE: Codes 27/52 apply to the CPI-U by geographic area.

CODE 27 - U.S. city average - CPI-U
CODE 28 - Atlanta, Georgia - CPI-U
CODE 29 - Baltimore, Maryland - CPI-U
CODE 30 - Boston, Massachusetts - CPI-U
CODE 31 - Buffalo - CPI-U
CODE 32 - Chicago, Illinois/Northwestern Indiana - CPI-U
CODE 33 - Cincinnati, Illinois/Kentucky - CPI-U
CODE 34 - Cleveland, Ohio - CPI-U
CODE 35 - Dallas, Texas - CPI-U
CODE 36 - Detroit, Michigan - CPI-U
CODE 37 - Honolulu, Hawaii - CPI-U
CODE 38 - Houston, Texas - CPI-U
CODE 39 - Kansas City, Missouri - CPI-U
CODE 40 - Los Angeles/Long Beach, California - CPI-U
CODE 41 - Milwaukee, Wisconsin - CPI-U
CODE 42 - Minneapolis/St. Paul, Minnesota - CPI-U
CODE 43 - New York, New York/Northwestern, New Jersey - CPI-U
CODE 44 - Philadelphia, Pennsylvania/New Jersey - CPI-U
CODE 45 - Pittsburgh, Pennsylvania/New Jersey - CPI-U
CODE 46 - Portland, Oregon/Washington - CPI-U
CODE 47 - St. Louis, Missouri/Illinois - CPI-U
CODE 48 - San Diego, California - CPI-U
CODE 49 - San Francisco/Oakland, California - CPI-U
CODE 50 - Scranton, Pennsylvania - CPI-U
CODE 51 - Seattle, Washington - CPI-U
CODE 52 - Washington, D.C. - CPI-U

CODE 99 - Combined U.S./Canadian Index and other than BLS index.

REPLACEMENT FOR:

Card - CA
Columns - 25
Data Element - CPI Base Year
Field name - CPIBASR

NOTE: An asterisk precedes new codes.

- Code 1 - 1947 - 1949 = 100
- Code 2 - 1957 - 1959 = 100
- Code 3 - 1967 = 100
- *Code 4 - 1977 = 100
- *Code 5 - A change in the base index from 1967 = 100 to 1977 = 100 occurring during the term of the contract
- Code 9 - Unknown or other.

REPLACEMENT FOR:

Card - CA
Columns - 26/27
Data Element - CPI Formula
Field name - COLFRMLA

NOTE: An asterisk precedes new codes.

NOTE: Code 09 has been modified.

- Code 01 - 1 cent for each 0.4 point change.
- Code 02 - 1 cent for each 0.3 point change.
- Code 03 - 1 cent for each 0.4 point change.
- Code 04 - 1 cent for each 0.3 point change.
- Code 05 - 1 cent for each 0.35 point change.
- Code 06 - 1 cent for each 0.45 point change.
- Code 07 - 1 cent for each 0.5 point change.
- Code 08 - 1 cent for each 0.5 percent change.
- Code 10 - 1 percent for each 1 percent change.
- *Code 21 - 1 cent for each 0.26 point change.
- *Code 22 - 1 cent for each 0.26 percent change.
- *Code 23 - A change in the formula used during the term of agreement, with no effect or an indeterminate effect on the wage adjustment generated.

Example: COLA formula provides for first-year adjustments at the rate of 55 cents a week plus .065 percent of the individual's weekly rate for each 1 percent increase in the CPI. The second year adjustments are 1 cent for every 0.3 percent rise in the CPI.

- *Code 24 - A change in the formula used during the term of agreement, increasing the wage adjustment generated.

Example: COLA formula provides for first-year adjustments of 1 cent for each 0.3 percent change in the CPI and subsequent adjustments of 1 cent for every 0.26 percent change.

- *Code 25 - A change in the formula used during the term of agreement, decreasing the wage adjustment generated.

Example: COLA formula provides for first-year adjustments of 1 cent for each 0.3 percent change in the CPI and subsequent adjustments of 1 cent for every 0.4 percent change.

Code 09 - AT&T or other formula.

NOTE: The COLA information on any one line of the D-trailer (D-58/74) relates to one COLA review.

REPLACEMENT FOR:

Card - D
Columns - 58
Data Element - COLA Allowance Overall Control
Field Name - ESCOVERL

NOTE: An asterisk precedes new codes.

The COLA wage adjustment coded in D-59/62 is:

Code 1 = An increase in cents-per-hour
Code 2 = An increase percent
Code 3 = An decrease in cents-per-hour
Code 4 = An decrease in percent

For reviews resulting in no wage adjustment, the reason for no change is as follows

- * Code 5 = Cap or maximum COLA adjustment was reached earlier.
- * Code 6 = Minimum CPI change was not reached.
- * Code 7 = CPI change inside corridor.
- * Code 8 = COLA moneys diverted to benefits.
- * Code 9 = Other.

REPLACEMENT FOR:

Card - D
Columns - 59/62
Data Element - Amount of cost-of-living allowance change.
Field name - ESCALCHG

NOTE: As asterisk precedes new codes.

Enter the amount of the cost-of-living allowance change to the nearest tenth of a cent or percent.

- * Code the amount of the COLA adjustment for every review regardless of whether or not there is a COLA wage change.

If the contract calls for percentage cost-of-living adjustments on a base excluding the float, where applicable, compute the adjustment as stipulated in the contract and enter it in cents-

per-hour terms. E.g., the "AHE" is \$3.30 including the float and \$3.00 excluding the float. A 1% cost-of-living allowance is scheduled. Convert the percent into cents using the "AHE" excluding the float (\$3.30 @ 1% = 3 cents). For example, the following amounts of change are to be coded:

	<u>COLUMNS 59/62</u>
No wage change	0000
3.0 cents coded as	0030
3.0 percent coded as	0030
3.5 cents coded as	0035
12.0 cents coded as	0120

NEW FIELDS:

Card - D
Columns - 70/72
Data Element - CPI Change
Field name - Not applicable

For every COLA review (including those resulting in no wage change) code the CPI change associated with the wage adjustment coded in D-59/62. The change should be coded to tenths of a percent. The amount should be right adjusted with "0"s padded to the left.

Examples:

2.3 percent change is coded "023"
2.0 percent change is coded "020"
11.6 percent change is coded "116"

NEW FIELDS:

Card - D
Columns - 73
Data Element - CPI Change edit code
Field name - Not applicable

The CPI edit code (Q or S) is based on the frequency of COLA review and the size of the associated CPI change. Code Q or S as described below:

- a. If the review period is quarterly (COLTYPE = 1, 2, 3) and the PERCENT CHANGE in the CPI is greater than or equal to 1.5 or less than or equal to 3.0 then EDIT VALUE = S.
- b. If the review period is quarterly (COLTYPE = 1, 2, 3) and the PERCENT CHANGE in the CPI is less than or equal to 1.4 or greater than or equal to 3.1 then EDIT VALUE = Q.
- c. If the review period is semiannual (COLTYPE = 4, 5, 6, 7, 8 or 9) and the PERCENT CHANGE in the CPI is greater than or equal to 4.0 and less than or equal to 6.0 then EDIT VALUE = S.

- d. If the review period is semiannual (COLTYPE = 4, 5, 6, 7, 8 or 9) and the PERCENT CHANGE in the CPI is less than or equal to 3.9 or greater than or equal to 6.1 then EDIT VALUE = Q.
- e. If the review period is monthly (COLTYPE = 10) and the PERCENT CHANGE in the CPI is less than or equal to 0.9 then EDIT VALUE = S.
- f. If the review period is monthly (COLTYPE = 10) and the PERCENT CHANGE in the CPI is greater than or equal to 1.0 then EDIT VALUE = Q.
- g. If the review period is yearly (COLTYPE = 11/22) and the PERCENT CHANGE in the CPI is less than or equal to 10.0 then EDIT VALUE = S.
- h. If the review period is yearly (COLTYPE = 11/22) and the PERCENT CHANGE in the CPI is greater than or equal to 10.1 then EDIT VALUE = Q.
- i. If the review period is Indeterminate (COLTYPE = 23/46 or 96/99) and the PERCENT CHANGE in the CPI is greater than or equal to 1.0 and less than or equal to 9.0 then EDIT VALUE = S.
- j. If the review period is Indeterminate (COLTYPE = 23/46 or 96/99) and the PERCENT CHANGE in the CPI is less than or equal to 0.9 or greater than or equal to 9.1 then EDIT VALUE = Q.

NEW FIELDS:

Card - D
Columns - 74
Data Element - Sign of the CPI change (positive or negative)
Field name - Not applicable

Code A - The CPI change coded in D70/72 was positive, (an increase).
Code B - The CPI change coded in D70/72 was negative, (a decrease).

MODIFIED CODING INSTRUCTIONS FOR
SITUATIONS WITH COLA--5/16/84

B. The fields listed below will be coded according to the following new codes and instruction:

COLOVERL Card BA Columns 75/76

NOTE: Codes 20/22 are to be coded here only when COLOVERL would have been coded 03.

CODE 20 - A change, from one agreement to the next, in the index used (re-basing) with no effect on the wage adjustment generated.

CODE 21 - A change, from one agreement to the next, in the index used (re-basing) increasing the wage adjustment generated.

CODE 22 - A change, from one agreement to the next, in the index used (re-basing) decreasing the wage adjustment generated.

COLICXCD Card BA Columns 77/78

NOTE: Codes 1/26 and 60/62 apply to the CPI-W by geographic area. ** new codes as of 5/16/84

CODE 01 - U.S. city average - CPI-W
CODE 02 - Atlanta, Georgia - CPI-W
CODE 03 - Baltimore, Maryland - CPI-W
CODE 04 - Boston, Massachusetts - CPI-W
CODE 05 - Buffalo - CPI-W
CODE 06 - Chicago, Illinois/Northwestern Indiana - CPI-W
CODE 07 - Cincinnati, Illinois/Kentucky - CPI-W
CODE 08 - Cleveland, Ohio - CPI-W
CODE 09 - Dallas, Texas - CPI-W
CODE 10 - Detroit, Michigan - CPI-W
CODE 11 - Honolulu, Hawaii - CPI-W
CODE 12 - Houston, Texas - CPI-W
CODE 13 - Kansas City, Missouri - CPI-W
CODE 14 - Los Angeles/Long Beach, California - CPI-W
CODE 15 - Milwaukee, Wisconsin - CPI-W
CODE 16 - Minneapolis/St. Paul, Minnesota - CPI-W
CODE 17 - New York, New York/Northwestern, New Jersey - CPI-W
CODE 18 - Philadelphia, Pennsylvania/New Jersey - CPI-W
CODE 19 - Pittsburgh, Pennsylvania/New Jersey - CPI-W
CODE 20 - Portland, Oregon/Washington - CPI-W
CODE 21 - St. Louis, Missouri/Illinois - CPI-W
CODE 22 - San Diego, California - CPI-W

- CODE 23 - San Francisco/Oakland, California - CPI-W
- CODE 24 - Scranton, Pennsylvania - CPI-W
- CODE 25 - Seattle, Washington - CPI-W
- CODE 26 - Washington, D.C. - CPI-W
- ** CODE 60 - Miami-Fort Lauderdale, Florida - CPI-W
- ** CODE 61 - Anchorage, Alaska - CPI-W
- ** CODE 62 - Denver-Boulder, Colorado - CPI-W

NOTE: Code 63 is a special coding which typically applies to the Auto COLA formula.

- ** CODE 63 - U.S./Canadian combined index

NOTE: Codes 27/52 and 70/72 apply to the CPI-U by geographic area.

- CODE 27 - U.S. city average - CPI-U
- CODE 28 - Atlanta, Georgia - CPI-U
- CODE 29 - Baltimore, Maryland - CPI-U
- CODE 30 - Boston, Massachusetts - CPI-U
- CODE 31 - Buffalo - CPI-U
- CODE 32 - Chicago, Illinois/Northwestern Indiana - CPI-U
- CODE 33 - Cincinnati, Illinois/Kentucky - CPI-U
- CODE 34 - Cleveland, Ohio - CPI-U
- CODE 35 - Dallas, Texas - CPI-U
- CODE 36 - Detroit, Michigan - CPI-U
- CODE 37 - Honolulu, Hawaii - CPI-U
- CODE 38 - Houston, Texas - CPI-U
- CODE 39 - Kansas City, Missouri - CPI-U
- CODE 40 - Los Angeles/Long Beach, California - CPI-U
- CODE 41 - Milwaukee, Wisconsin - CPI-U
- CODE 42 - Minneapolis/St. Paul, Minnesota - CPI-U
- CODE 43 - New York, New York/Northwestern, New Jersey - CPI-U
- CODE 44 - Philadelphia, Pennsylvania/New Jersey - CPI-U
- CODE 45 - Pittsburgh, Pennsylvania/New Jersey - CPI-U
- CODE 46 - Portland, Oregon/Washington - CPI-U
- CODE 47 - St. Louis, Missouri/Illinois - CPI-U
- CODE 48 - San Diego, California - CPI-U
- CODE 49 - San Francisco/Oakland, California - CPI-U
- CODE 50 - Scranton, Pennsylvania - CPI-U
- CODE 51 - Seattle, Washington - CPI-U
- CODE 52 - Washington, D.C. - CPI-U
- ** CODE 70 - Miami-Fort Lauderdale, Florida - CPI-U
- ** CODE 71 - Anchorage, Alaska - CPI-U
- ** CODE 72 - Denver-Boulder, Colorado - CPI-U

CODE 99 - Other than BLS index.

CPIBASR Card CA Column 25

CODE 4 - 1977 = 100

CODE 5 - A change in the base index from 1967 = 100 to 1977 = 100 occurring during the term of the contract

COLFRMLA Card CA Columns 26/27

- CODE 21 - 1 cent for each 0.26 point change.
- CODE 22 - 1 cent for each 0.26 percent change.
- CODE 23 - A change, occurring during the term of the agreement, in the formula used with no effect the wage adjustment generated.
- CODE 24 - A change, occurring during the term of the agreement, in the formula used increasing the wage adjustment generated.
- CODE 25 - A change, occurring during the term of the agreement, in the formula used decreasing the wage adjustment generated.

C. D-TRAILERS for wage and escalator changes will be handled in accordance with current practices and the following new codes and instructions:

1. COLA reviews generating a zero amount escalator change will be coded. For zero amount escalator changes code '0000' in D-59/62.
2. Code the CPI change used to calculate the escalator amount change in fields D-70/72, right adjusted with leading zeroes padded to the left. For example, a CPI change of 3.6 would be coded 036.
3. Code the EDIT VALUE (S or Q) in field D-73 in accordance with the following rules:
 - a. If COLTYPE = 01, 02, or 03 and the PERCENT CHANGE in the CPI is greater than or equal to 1.5 or less than or equal to 3.0 then EDIT VALUE = S.
 - b. If COLTYPE = 01, 02, or 03 and the PERCENT CHANGE in the CPI is less than or equal to 1.4 or greater than or equal to 3.1 then EDIT VALUE = Q.
 - c. If COLTYPE = 04, 05, 06, 07, 08 or 09 and the PERCENT CHANGE in the CPI is greater than or equal to 4.0 and less than or equal to 6.0 then EDIT VALUE = S.
 - d. If COLTYPE = 04, 05, 06, 07, 08 or 09 and the PERCENT CHANGE in the CPI is less than or equal to 3.9 or greater than or equal to 6.1 then EDIT VALUE = Q.
 - e. If COLTYPE = 10 and the PERCENT CHANGE in the CPI is less than or equal to 0.9 then EDIT VALUE = S.
 - f. If COLTYPE = 10 and the PERCENT CHANGE in the CPI is greater than or equal to 1.0 then EDIT VALUE = Q.

- g. If COLTYPE = 11/22 and the PERCENT CHANGE in the CPI is less than or equal to 10.0 then EDIT VALUE = S.
 - h. If COLTYPE = 11/22 and the PERCENT CHANGE in the CPI is greater than or equal to 10.1 then EDIT VALUE = Q.
 - i. If COLTYPE = 23/46 or 96/99 and the PERCENT CHANGE in the CPI is greater than or equal to 1.0 and less than or equal to 9.0 then EDIT VALUE = S.
 - j. If COLTYPE = 23/46 or 96/99 and the PERCENT CHANGE in the CPI is less than or equal to 0.9 and greater than or equal to 9.1 then EDIT VALUE = Q.
4. Code the sign of the CPI change (i.e., positive or negative) in field D-74, where A = positive and B = negative.
 5. Field D-58, OVERALL, has been expanded to include the following valid values for use in coding D TRAILERS containing zero escalator amount changes:
 - CODE 5 - A zero amount coded for the COLA adjustment as the result of a maximum.
 - CODE 6 - A zero amount coded for the COLA adjustment as the result of a minimum.
 - CODE 7 - A zero amount coded for the COLA adjustment as the result of a corridor.
 - CODE 8 - A zero amount coded for the COLA adjustment as the result of a diversion.
 - CODE 9 - A zero amount coded for the COLA adjustment as the result of a non-coded reason.
 6. NOTE FOR ANALYSTS RESPONSIBLE FOR KEYING IN DATA:
 - a. Escalator change D-TRAILERS are to be keyed with subscripts. For instance, a COLA being entered between wage amounts on the DA and DB trailers might be entered with DA2 in columns 10-12.
 - b. D trailer COLA entries reflecting a zero change must never be coded on the DA trailer under any circumstance! For keying purposes you should place the first non zero wage or COLA entry on the DA trailer and the zero COLA should be placed on a subscripted trailer following the DA trailer. If the zero COLA is the only entry you have, then the DA trailer should be keyed without any wage or COLA entry. However, all other required fields must be keyed. The zero COLA should be treated as above.

CARD ENTRY ERROR MESSAGES AND RESPONSES
(May 16, 1984)

Below are additional error messages generated from processing done on the coding cards you submit for record update. These messages only relate to COLA/CPI errors and are generated under two circumstances: when a card image with an error is submitted; or when a prior error remains on the CPI data file.

A brief description of each message and possible responses are presented. Submit the coding card indicating the corrections to be made and the fields to be changed in the top right hand corner. Indicate if there was a fatal error; otherwise just indicate D and A.

Note that each message is associated with the appropriate schedule/negotiation number and with a COLA payment date where applicable.

If you continue to have questions after attempting a correction, refer them to your leader or project director.

1) 'COMPARISON OF COLTYPE, CPI EDIT AND CPI INDICATE AN ERROR.'

Check the COLTYPE (BA 79/80), CPI EDIT (D 73) and CPI AMOUNT (D 70/72) for inconsistencies. If COLTYPE indicates a quarterly review, the CPI EDIT is coded 'S', and the CPI AMOUNT shows 4.5 percent, then one of these fields must be in error according to the new coding instructions (see section C. on coding of CPI EDIT). Most commonly, either the CPI EDIT or CPI AMOUNT fields will be in error.

2) 'COLA DATE ON D CARD IS NOT BETWEEN COLFIRST AND COLLAST.'

Indicates that the COLA PAYMENT DATE (D 63/68) coded is before the COLFIRST date (CA 12/17), after the COLLAST date (CA 18/23), or contains an illegal character in the field.

3) 'CPI AMOUNT DOES NOT CONTAIN ACCEPTABLE CODE.'

Indicates that the CPI AMOUNT (D 70/72) contains illegal characters--non numeric data.

4) 'CPI EDIT DOES NOT CONTAIN ACCEPTABLE CODE.'

Indicates that CPI EDIT (D73) contains codes other than 'S' or 'Q'.

5) 'CPI CHGSIGN DOES NOT CONTAIN ACCEPTABLE CODE.'

Indicates that CPI CHGSIGN (D 74) contains codes other than 'A' or 'B'.

6) 'ESCOVERL (COL. 58) AND CPI CHGSIGN (COL. 7) ARE INCONSISTENT.'

Indicates either ESCOVERL is coded 1,2,3, or 4 and the CPI CHGSIGN is not coded 'A', or ESCOVERL is coded 5,6,7,8 or 9 and the CPI CHGSIGN is not coded 'B'. Do not assume that CPI CHGSIGN is the field in error, both should be reviewed.

7) 'ESCOVERL (COL. 58) AND CPI CHGSIGN (COL. 7) ARE INCONSISTENT.'

Indicates either ESCOVERL is coded 1,2,3, or 4 and the COLA AMOUNT is coded '0000', or has illegal characters, or ESCOVERL is coded 5,6,7,8 or 9 and the COLA AMOUNT is not coded '0000'.

8) 'COLTYPE AND COLA PAYMENT DATE ARE INCONSISTENT.'

Either the COLTYPE or the COLA date must be changed. For instance, COLTYPE indicates an annual review in May (code '15') and the COLA date coded is June(840601).

9) 'COLVERL SHOULD NOT BE CODED--03.'

Indicates the a card has been submitted with '03' in the COLOVERL. Check the new coding instructions for the use of codes 20/22.